UNIVERSITY OF UTAH
BOARD OF TRUSTEES MEETING
FEBRUARY 12, 2019

TRUSTEES PRESENT
H. David Burton (Chair)  David Parkin
Phillip W. Clinger (Vice Chair)  J. Steven Price
Katie Eccles  Joe Sargetakis
Christian Gardner  Jim Sorenson
Connor Morgan

EXCUSE
Anne-Marie Lampropoulos

UNIVERSITY REPRESENTATIVES PRESENT
Brooke Adams  Communication Specialist, Communication and Marketing
Cathy Anderson  Associate Vice President, Budget and Planning
Michele Ballantyne  Associate General Counsel
Dale Brophy  Chief of Police
Robin Burr  Chief Design and Construction Officer
Gordon Crabtree  CEO, University of Utah Hospital and Clinics
Fred Esplin  Special Assistant to the President
Michael Good  Senior Vice President, Health Sciences
Mark Harlan  Athletic Director
Jeff Herring  Chief Human Resources Officer
Steve Hess  Chief Information Officer
Dan Lundergan  Chief Operating Officer, University of Utah Hospital and Clinics
Jennifer McConnell  Past-President, University of Utah Staff Council
Lori McDonald  Dean of Students
Chris Nelson  Director, Communications
Steve Panish  Assistant Vice President, Health Sciences Capital Programs
Robert Payne  Deputy General Counsel
Jason Perry  Vice President, Government Relations
Wendy Peterson  Deputy Chief Human Resources Officer
Annalisa Purser  Public Relations Specialist
Daniel Reed  Senior Vice President, Academic Affairs
Barb Remsburg  Director, Student Services
Tom Richmond  President, Academic Senate
Patricia A. Ross  Chief Strategy Officer and Secretary to the University
Laura Snow  University Community Relations Officer
Barbara H. Snyder  Vice President, Student Affairs
Jennifer Still  Architectural Project Manager
Wes Sundquist  Distinguished Professor, Biochemistry
Sarah Tice  Manager, Administrative, Human Resources Management
Janzell Tutor  Alumni Relations Coordinator, College of Nursing
Phyllis Vetter  General Counsel
William J. Warren  Chief Marketing and Communications Officer
CALL TO ORDER

Information: 1.01 – Call to Order

The meeting of the Board of Trustees was called to order at 9:07AM in the Cleone Peterson Eccles Alumni House, Ball Room. Chair David Burton welcomed Trustees, and others in attendance. Chair Burton excused Trustees Anne-Marie Lampropoulos, who was unable to attend.

CHAIR’S REPORT

Action 2.01 – Current Events and Announcements

Chair Burton welcomed the new Vice President for Development, Heidi Woodbury.

Chair Burton noted the upcoming events:
February 16 – Founder’s Day
April 14 – 16 – AGB National Conference.

Trustee Connor Morgan introduced the 2019-2020 ASUU President and Vice President Candidates. Anna Barnes, Presidential candidate; Latifa Yaqoobi, Vice President for University Relations Candidate; and Gabe Martinez, Vice President for Student Relations candidate from the Barnes Ticket party gave a brief overview of their platform and goals. Elections will be held February 25 – February 28.

Chair Burton recognized Fred Esplin, Vice President for Institutional Advancement for his service to the University. Trustee Steve Price read the resolution, noting the accomplishments during Fred’s tenure of 40
President Watkins commented on what a privilege it has been to work with Fred Esplin the past years and commended him on his great work.

A copy of the items is included as Appendix I with the official minutes of this meeting and is on file in the office of the Secretary to the University.

**PRESIDENT’S REPORT**

*Action: 3.01 – Honors and Awards to Members of the University Community, Distinguished Visitors and Research*

President Watkins noted the upcoming events:

- March 4 – Trustees, Presidents and Commissioner Higher Education Luncheon
- March 13 – 16 – PAC12 Conference Men’s Basketball Tournament
- March 19 – Truth in Tuition
- March 23 – Gymnastics PAC-12 Championships
- April 5 – Spring NAC

President Watkins noted the selection of Pastor France Davis as this year’s keynote speaker at the University’s General Commencement being held on May 2. Pastor Davis is a renowned civil rights activist, religious leader and University of Utah alum and former faculty member.

President Watkins noted the written report included in the agenda materials and also mentioned:

- University of Utah Health pharmaceutics and pharmaceutical engineering Distinguished Professor Jindřich Henry Kopeček, who pioneered research in the design of polymer-drug conjugates and hydrogel biomaterials, was one of 148 academic inventors named as a Fellow of the National Academy of Inventors for 2018. Kopeček, who has been with the U for more than 30 years, formulated and implemented a comprehensive approach to the design of nanosized water-soluble polymer-drug conjugates and provided tools to manipulate the tissue and subcellular localization of therapeutics. This work initiated worldwide research and applications of polymeric drug carriers for the design of new therapeutics to treat cancer and musculoskeletal diseases. He designed, synthesized and characterized hydrogels for clinical applications, contributing to fundamental studies of biocompatibility of synthetic polymers. In addition to working in the U’s pharmaceutics & pharmaceutical chemistry department, Kopeček is a Distinguished Professor of biomedical engineering. He is also co-director of the Center of Controlled Chemical Delivery at the U. Election to NAI Fellow status is the highest professional distinction given to academic inventors who have demonstrated a spirit of “innovation in creating or facilitating outstanding inventions that have made a tangible impact on quality of life, economic development and the welfare of society,” according to NAI.

- University of Utah student-athletes had a banner fall semester in the classroom, setting a school record with a 3.295 cumulative grade point average. It marked the 25th-consecutive semester that the Utes (552 student-athletes spread among 20 teams) topped the 3.0 mark and follows a school-record NCAA Graduation Success Rate of 95 percent. Seven teams (gymnastics, men’s skiing,
women’s skiing, indoor and outdoor track and field, cross-country and women’s tennis) had GPAs greater than 3.5. Overall, 18 squads posted combined marks above 3.0. In addition, 78 student-athletes earned a 4.0 in the classroom, with 42 percent making the Dean’s List (3.5 or greater).

- Cameron Owen of Boise, Idaho, a senior majoring in chemistry and physics and minoring in mathematics, has received the prestigious Churchill Scholarship to study at the University of Cambridge in the United Kingdom. He is one of only 15 students nationally to receive the award this year and is the fourth consecutive Churchill Scholar from the U. Owen, a recipient of a 2018 Barry Goldwater Scholarship, came out of high school with an interest in chemistry. He joined the lab of Peter Armentrout, Distinguished Professor of Chemistry, after hearing about Armentrout’s research in his honors science cohort. While at the U, Owen has published his research and traveled twice to the Netherlands as part of the National Science Foundation Research Experience for Undergraduates program.

A copy of the press release and reports are included as Appendix II - III with the official minutes of this meeting and is on file in the office of the Secretary to the University.

GENERAL CONSENT

Action (Consent): 4.01 – Minutes of the December 11 Meeting of the Board of Trustees

Action (Consent): 4.02 – Faculty and Staff Matters and 2019 – 2020 Sabbatical Requests (Appendix IV)

Action (Consent): 4.03 – Recommendation for the 2019 Community Engaged Teaching and Scholarship Award (Appendix V)

Action (Consent): 4.04 – Recommendation for the 2019 Distinguished Teaching Award (Appendix VI)

Action (Consent): 4.05 – Recommendation for the 2019 John R. Park Teaching Fellowship (Appendix VII)

Action (Consent): 4.06 – Revise Policy 3-030 (Appendix VIII)

Action (Consent): 4.07 – Revise Policy 3-041 (Appendix IX)

Action (Consent): 4.08 – Revise Policy 6-002 (Appendix X)


Action (Consent): 4.11 – Emphasis – Journalism (Appendix XIII)
Chair Burton introduced the General Consent Calendar and asked for questions or comments. There were no questions or concerns raised by the Trustees.
Motion to approve the Consent Calendar by Christian Gardner, second by Connor Morgan. Final Resolution: Motion Approved. Aye: H. David Burton, Phil Clinger, Katie Eccles, Christian Gardner, Connor Morgan, David Parkin, J. Steven Price, Joe Sargetakis, Jim Sorenson

Background materials are included in the Appendix (as noted above) and are on file in the office of the Secretary to the University.

**ACTION**

**Action:** 5.01 – Naming of Facilities in the George S. Eccles Tennis Center

Heidi Woodbury, Vice President for Institutional Advancement presented the namings of facilities in the George S. Eccles Tennis Center.

**Ivory Foundation Court** – Clark and Christine Ivory have committed to donating $100,000 to the George S. Eccles Tennis Center and the University would like to name a court in honor of their foundation.

**Nordlund Family Court** – Richard Nordlund donated $50,000 to the outdoor tennis complex and the University would like to name a tennis court in honor of his Family.

**Sorenson Legacy Foundation Court** – The Sorenson Legacy Foundation donated $100,000 to the outdoor tennis complex and the University would like to name a tennis court in their honor.

**Lee Hammel Court** – Laurence Hammel donated $50,000 to the outdoor tennis complex and the University would like to name a tennis court in honor of his father.

**Ivory Foundation Court** – The Clark and Christine Ivory Foundation have committed to donating $100,000 to the outdoor tennis complex and the University would like to name a tennis court in their honor.

**Lisa Eccles and Katie Burnett Court** – Lisa Eccles and Katie Burnett have committed to donating $50,000 to the outdoor tennis complex and the University would like to name a tennis court in their honor.

**Lawrence T. and Janet T. Dee Foundation** – The Lawrence T. and Janet T. Dee Foundation donated $250,000 to the outdoor tennis complex and the University would like to name a Pavilion in their honor.

**Spence Eccles Court** – the George S. and Dolores Doré Eccles Foundation donated $1,000,000 to the outdoor tennis complex and the University named the tennis complex in their honor. In addition, the University would like to name a tennis court in Spence Eccles’ honor.

A copy of the report included as Appendix XXVIII with the official minutes of this meeting and is on file in the office of the Secretary to the University.

Motion to approve item 5.01 by Joe Sargetakis, second by David Parkin. Final Resolution: Motion Approved. Aye: H. David Burton, Phil Clinger, Katie Eccles, Christian Gardner, Connor Morgan, David Parkin, J. Steven Price, Joe Sargetakis, Jim Sorenson
Action: 5.02 – Capital Facilities Projects – Approval to Remodel Lab Space on Level 1 of the Biomedical Polymers Research Building for the Sr. V.P. for Health Sciences

The proposed project will remodel lab space on the first floor of the Biomedical Polymers Research Building, and enhance and consolidate biochemical research at the University. Previously reconfigured and subdivided lab modules will be returned to their original layout to maximize lab space. Some office suites will be converted to labs to better comply with the office to lab bench ratio. Data systems will be upgraded. Finishes, lab benches, countertops and plumbing fixtures will be replaced and/or updated. Some minor HVAC and electrical work is anticipated as part of the project.

The proposed total project budget is $6,732,366 and will be funded by Sr. V.P. for Health Sciences funds.

Approval is requested to authorize the University to design, bid, and award a construction contract to complete this project.

Fiscal Note: No additional operating budget or personnel will be required.

A copy of the report included as Appendix XXIX with the official minutes of this meeting and is on file in the office of the Secretary to the University.

Motion to approve item 5.02 by David Parkin, second by Connor Morgan. Final Resolution: Motion Approved. Aye: H. David Burton, Phil Clinger, Katie Eccles, Christian Gardner, Connor Morgan, David Parkin, J. Steven Price, Joe Sargetakis, Jim Sorenson

INFORMATION AGENDA

Information: 6.01 – Graduate Council Review – Geology and Geophysics

Information: 6.02 – Graduate Council Review – Psychology

A copy of the Graduate Council Reviews are included as Appendix XXX - XXXI, with the official minutes of this meeting and is on file in the office of the Secretary to the University.

Information: 6.03 – Campus Safety Update

Chair Burton turned the time over to President Ruth Watkins, Chief Dale Brophy, Chris Nelson, Michele Ballantyne, Barb Remsburg and Lori McDonald to update and comment on campus safety. Below are the 30 recommendations discussed:

Recommendation #1 – BIT (Behavioral Intervention Team) reporting and expectations

Status:
Complete

- All HRE (Housing & Residential Education) and DPS (Dept. of Public Safety) employees have been trained on the BIT role and reporting.
- HRE staff has also been trained on any reports of guns on campus.
- New flowchart for HRE and ODOS for Resident Outreach.
In-process
- Hiring of the BIT Case Manager with an expected completion in February or early March.
- @the U article about BIT in February.

Ongoing
- Continued training in new faculty and staff orientation.

**Recommendation #2 and #3– Training on guns on campus**

**Status:**

**Complete**
- HRE staff has also been trained on any reports of guns on campus.

**In-process**
- Developing a mandatory training for all students and staff regarding state law on guns and what to do in different situations. Will be delivered by the end of February.
- @the U article about safety training in February.

**Ongoing**
- Continued training in New Student Orientation and New Employee Orientation.

**Recommendation #4– Advocate tool**

**Status:**

**Complete**
- HRE staff transitioned all Student of Concern information into Advocate and any new cases will be directly entered into Advocate.

**In-process**
- Reissued an RFP for software to evaluate Advocate or other better performing software that might be available. RFP was re-issued in early February.

**Recommendation #5– Streamline reporting processes in HRE**

**Status:**

**Complete**
- Expectation clarified with Residential Education them that all cases to be entered into Advocate and managed exclusively by the Assistant Director of Conduct and Outreach Management or specific redundant processes when not away from the office.

**In-process**
- Resident Outreach Coordinator position posted on 1/18/19. On campus interviews on the week of 2/19/19. Anticipated start date of 4/1/19.
- NaBITA threat assessment training for HRE Assistant Director of Conduct Management, HRE Resident Outreach Coordinator, and ODOS Case Manager by June 2019.
- SIVRA treat assessment tool training for ODOS Case Manager and Residential Education team by June 2019.

**Recommendation #6– Training HRE, faculty, and staff on reporting interpersonal violence to BIT and OEO**

**Status:**

**Complete**
- HRE staff received training on reporting process to BIT and OEO.
- UPS received training on reporting process to BIT and OEO.
In-process
- UHRM is developing a high level training to all employee and students regarding what needs to be reported and where to report it. It will be in place by May 2019.

Recommendation #7– Guest policies in Housing
Status:
Complete
- Safety and Security information included in the Resident Spring move-in information to all residents.
- Trained Residential Education community leaders on information they covered at January Community Meetings: Where to report, Overnight guest policy, Tailgating, and Guns on campus.
- Launched information campaign in January.
In-process
- HRE department task force is working on the Overnight Guest Policy. They will benchmark comparable institutions and recommend changes. Expected completion of April 2019.

Ongoing
- Overnight guest policy was integrated into housing applications going forward.
- Information campaigns regarding safety every month.

Recommendation #8– HRE control in Facilities
Status:
Complete
- Developed and deployed preventative maintenance check on all door closures to ensure they snap to latch on both exterior and vestibule doors.
- Reviewed the option of using mechanical keys in current hallway doors. Not viable because of security risk created.
- Launched information campaign in January.
In-process
- Seeking authorization and funding for new exterior doors on Officer Circle and cameras on entryways.
- Working on recommendation to install swipe access on stairwell doors leading to residential floors and elevators. Also, looking to install swipe access and doors on first floor between main entry door and residential rooms.
- Launched the Lockdown Procedure taskforce to look at ways to adjust interior classroom and conference room door locks, exterior speakers on the buildings, and internal intercom options.

Recommendation #9– Recognition of dispatcher for proper handling of call
Status:
Complete
- Dispatcher has been recognized.
Recommendation #10– Modify or upgrade record management system to ensure security/police interactions are recorded in the same location
Status:
Complete
  • Process implemented to serve as an interim measure until easier, more integrated approach can be developed.
In-process
  • New process is being explored for ease of operation, consistency and accuracy.

Recommendation #11a and #15– Criminal history and offender checks
Status:
Complete
  • Mandated through policy and procedure that all officers run criminal history and offender checks when a suspect in a criminal case has been identified.
  • Created a quarterly report that shows all database checks for 2018 to create a benchmark for future use.
In-process
  • Conduct quarterly comparisons to evaluate if new directive and training have been effective and modify as necessary.

Recommendation #11b and #15– Database training
Status:
Complete
  • Training established for all relevant databases and policy for mandatory checks.
  • Trained all police department on relevant databases and policy which mandates checks on all criminal cases where a suspect has been identified.
Ongoing
  • Repeat training on annual basis to ensure consistency.

Recommendation #11c– Coordination with the Utah Department of Corrections on records check system miscommunication
Status:
Complete
  • This was addressed in the State of Utah’s report.

Recommendation #12– Corrections/UUPD relations
Status
Complete
  • Met with AP&P administrators to discuss relationship and communication issues. Clarified many communication issues.
Ongoing
  • Will meet quarterly to keep close relationship.
Recommendation #13 – Domestic Violence Training/LAP/ Specialty
Status:
Complete
- LAP application and MOU signed and delivered to Utah DV Coalition.
- All department trained and LAP is fully operational.
- SLCPD conducted DV training for all police department and dispatch personnel.
In-process
- Victim Advocate position is posted and being filled by April.
- Detective specializing in interpersonal violence crimes is posted being filled by April.

Recommendation #14 – Specialized units and/or officers
Status:
In-process
- Victim Advocate position is posted and being filled by April.
- Detective specializing in interpersonal violence crimes is posted and being filled by April.

Recommendation #16 – Crime victim contacts
Status:
Complete
- All calls come with additional information come through dispatch now and transferred either to the assigned officer or detective if on-duty or to a live on-call officer if they are not on-duty.
- New expectation added and reviewed with all detectives in regards to timely contact with victims.
- Formal directive put out to detectives that victim/complaint contact be made as soon as possible on all cases, but same day on cases with potential to affect personal safety.
In-process
- Developing a tool to track victim contacts to show timeliness of detective contact.

Recommendation #17 – On-call detective / case review
Status:
Complete
- Implemented a process for receiving and responding to emails and phone calls. All follow up communications outside of regular business hours directed to dispatch (24/7) who will route to on-call detective for immediate follow-up if appropriate.
- New process for case reviews complete and given to all officers.
- “Special Order” attached to policy manual and acknowledged by all sworn and dispatch personnel.
- On-call compensation regards to checking phone and email restated and retrained.

Recommendation #18– Interviews
Status:
Complete
- New policy and procedure developed.
- All officers have reviewed and acknowledged the updated policy in the Lexipol manual.
- All officers have been notified by email of additional space that has been made available and is designated for conducting interviews of victims and witnesses within the Public Safety Building.
Recommendation #19– Protecting electronic communication on campus
Status:
   Complete
   • Made two information security modules available to the University faculty and staff on Bridge.
   Ongoing
   • Updated the New Employee Orientation module and designated PeopleSoft as the final place of record for this training for faculty and staff.

Recommendation #20– Training and communication with OEO/AA
Status:
   Complete
   • Resident Education staff was trained on identifying and referring situations to the Assistant Director of Conduct Management where there is a concerning/potential risk for violence in a relationship. The Assistant Director of Conduct Management will refer to OEO/AA.
   • OEO/AA conducted in-person training with HRE benefitted staff.
   In-process
   • UHRM is developing a high-level training to all employee and students regarding what needs to be reported and where to report it. It will be in place by May 2019.
   • OEO/AA and UUHR framing the interface between the training software and Bridge and the Campus Information System to be able to record completion by individual. Also seeking ability to pull aggregate reports of completion.
   Ongoing
   • Sexual violence community expectations were updated in HRE housing applications.

Recommendation #21– Face-to-face interviews
Status:
   Complete
   • New policy and procedure developed.
   • All officers have reviewed and acknowledged the updated policy in the Lexipol manual.

Recommendation #22– UUPS / Student Wellness relationship
Status:
   Complete
   • Met with UUPS, OEO, Advocates to discuss best communications practices and developed consistent way to exchange case information.
   In-process
   • New Victim Advocate will have a coordinating roll in this relationship when hired in March.
   Ongoing
   • Quarterly meetings to discuss communications and best practices to ensure that quality services are provided to community members.

Recommendation #23– UUPS Victim Advocate
Status:
   In-process
   • New Victim Advocate position is posted and will be hired in March.
Recommendation #24– Compensation review / staffing study
Status: Complete
- Conducted study of internal equity within UUPS.
- Conducted a study of local law enforcement and other national benchmarking data.
- Completed a recommendation for officer career ladder and associated compensation.

Recommendation #25– Public Safety Retirement System update
Status: In-process
- Coordinating with the Utah legislature on modifying the statute governing Public Safety Retirement to explore changes that might help officer recruitment and retention.

Recommendation #26– Policy review and update
Status: Complete
- Reviewed the Lexipol manual and is updated when any federal law, state law, or best practice is changed.
- Applied for accreditation through IACLEA.
In-process
- New Administrative Lieutenant position has been posted and will be filled by April who will be responsible for reviewing and making necessary changes/updates to Lexipol manual.
- Accreditation process takes 24-36 months to complete.

Recommendation #27– Accreditation
Status: Complete
- Applied for accreditation through IACLEA.
In-process
- Accreditation process takes 24-36 months to complete.

Recommendation #28– Space and work study
Status: In-process
- Currently exploring space needs, location, and funding for potential new location for UUPS.

Recommendation #29– Clarify procedures regarding notification to and engagement of BIT
Status: Complete
- Expectation clarified with Residential Education them that all cases to be entered into Advocate and managed exclusively by the Assistant Director of Conduct and Outreach Management or specific redundant processes when not away from the office.
In-process
- Resident Outreach Coordinator position posted on 1/18/19. On campus interviews on the week of 2/19/19. Anticipated start date of 4/1/19.
• NaBITA threat assessment training for HRE Assistant Director of Conduct Management, HRE Resident Outreach Coordinator, and ODOS Case Manager by June 2019.
• SIVRA treat assessment tool training for ODOS Case Manager and Residential Education team by June 2019.
• UHRM is developing a high-level training to all employee and students regarding what needs to be reported and where to report it. It will be in place by May 2019.
• HRE staff trained in processes to trigger LAP and UUPS. April 3

Recommendation #30– Victim Advocate – hiring, training, counsel
Status:
Complete
• HRE clarified expectations with Residential Education team that all cases to be entered into Advocate and management by the Assistant Director of Conduct and Outreach Management.
• Coordination of process between HRE and OEO/AA. All cases with potential for relationship violence referred to OEO/AA. OEO/AA will review and refer on to VSA for outreach if it does not rise to the level of investigation.
• HRE team completed UCASA 40 hour training.
• UUPS met with OEO/AA to clarify roles and responsibilities in making notifications on cases involving potential Title IX issues.
• UUPS trained in LAP.

In-process
• New Victim Advocate is posted and will be filled by the end of March.
• Center for Student Wellness training with HRE benefitted staff on March 14.
• HRE staff trained in processes to trigger LAP and UUPS, April 3

Ongoing
• Quarterly meetings to discuss communications and best practices to ensure that quality services are provided to community members.

Information 6.04 – One in a Million

Michael Good, Senior Vice President for Health Sciences introduced and gave background on the short movie “One in a Million.”

ADJOURN

Resolution: Chair H. David Burton recommended approval to adjourn the open meeting of the Board of Trustees.

At 10:40 a.m. on February 12, 2019 the meeting adjourned.

The next scheduled meeting will be held March 12, 2019.

Signed by: Karen West

Date approved: 12 March 2019